

**Emerald Cove Homeowners Association  
2141 Emerald Dr.  
Loganville, GA 30052**

**Invoice for Annual HOA Dues**

[Date]

[Recipient's Name]

[Recipient's Mailing Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

We hope this letter finds you well. As a valued member of the Emerald Cove HOA, we appreciate your continued support and contribution towards maintaining our neighborhood's excellence.

This letter serves as an official invoice for the annual HOA dues for the year 2026.

Member Name: [Member's Name]

Property Address: [Member's Property Address]

Member ID: [Member ID]

Invoice Number: [Unique Invoice Number]

Invoice Date: [Date]

<b>Description</b>	<b>Amount</b>
Annual HOA Dues	\$480.00
Late Fee 10% (\$48.00)	
<b>Total Amount Due</b>	<b>\$480.00</b>

**Payment Options:**

- **Check Payment:** Please make your check payable to "Emerald Cove HOA" and send it to the following address: 2141 Emerald Dr. Loganville, GA 30052 or drop it in the ECHOA mailbox.

**Important Dates:**

- Annual Dues Due Date: June 1, 2026
- Late Fee Incurred after: June 5, 2026

Please ensure your payment is received in full by the due date. Payments received after **June 5, 2026**, will incur a **10% late fee**.

**Contact Information:**

If you have any questions or require assistance regarding your invoice or payment options, please do not hesitate to contact our HOA Board at [emeraldcovega@gmail.com](mailto:emeraldcovega@gmail.com)

Your ongoing support is vital in helping us maintain the quality of our community and provide essential services. We appreciate your prompt attention to this invoice and thank you for being an active member of our community.

Sincerely,

Emerald Cove HOA Board  
Tracy Brown – VP – Interim President  
Melissa Rogers – Secretary  
Kathie Petrie - Treasurer